How to Create a Teaching Portfolio

Lacey Ritter
PIE Associate,
Sociology
2016 OTAA Recipient
Member, 2017 OTAA Committee
Florida State University

Dr. Lisa Liseno
Assistant Dean of the graduate School
Director, The Program for Instructional Excellence
Chair, OTAA Committee
Florida State University
Session Objectives

As a result of this workshop, you will be able to...

1. describe what a teaching portfolio is, and what purpose it plays

2. identify items to include in a teaching portfolio that will help evaluators determine your teaching effectiveness

3. write an effective & descriptive Teaching Philosophy

4. assemble a teaching portfolio that successfully illustrates who you are as a TA/instructor, and who you want to become!
WHAT IS A TEACHING PORTFOLIO?
Your Teaching Philosophy is the theme

• How you think learning occurs
• What goals you have for students & why
• Methods used to achieve goals – what teaching styles, strategies, techniques do you use & why
• How your teaching results in student learning
• Use specific examples to illustrate your points
• Shows who **YOU** are as a teacher/TA!
<table>
<thead>
<tr>
<th>Suggested Review Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. CONTRIBUTIONS TO STUDENT LEARNING (30):</strong> communicates the significance of student learning; provides evidence of teaching methods that contribute to lifelong learning in the discipline; provides evidence of active, engaged student learning methods; incorporates meaningful assessment that measure student learning; teaching philosophy is linked to teaching practice</td>
</tr>
<tr>
<td><strong>2. REFLECTIVE TEACHING PRACTICES (10):</strong> provides evidence of how feedback (self, student, peer, faculty) is used for improving teaching practice; demonstrates improvement over time; evidence of intended changes and actions</td>
</tr>
<tr>
<td><strong>3. PROFESSIONAL GROWTH AND LEADERSHIP (5):</strong> provides evidence of activity in professional organization/s; stays well-informed on the literature on teaching and learning in their discipline; attends conferences and workshops, seminars and/or self-directed learning on enhancing teaching</td>
</tr>
<tr>
<td><strong>4. UNIQUE CONTRIBUTIONS (5):</strong> involved in teaching-related activities; serves on committees that support teaching; active in the community; demonstrates scholarship in teaching with publications, presentations, grants; evidence of innovative teaching methods developed or applied; does more than required (goes the extra mile); stands out among peers</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
</tr>
</tbody>
</table>
Activity:

1. Spend a few minutes reading through the 2 sample teaching philosophy statements on the handout at your table

2. Fill out #1 & #2 on the “portfolio evaluation rubric” for each teaching philosophy statement

3. In pairs or groups of 3, do all of the following:
   - introduce yourselves
   - Discuss & compare your scores—
     - what you think worked well (and why)
     - discuss what could be improved (and why/how)
PIE & Coffee Break!

Take the opportunity to speak with someone from a different department!!
What Should I include in my Teaching Portfolio?

*For those of you applying for the OTAA, be sure to follow the application guidelines/requirements online at pie.fsu.edu

- Cover Page
- Table of Contents
- CV
- Teaching Philosophy
- Choose 2 courses you have been a TA (or instructor) for
  - Include a statement for each course regarding:
    - Teaching responsibilities (200-500 words)
    - Approach to teaching & learning (200-500 words)
    - Innovative teaching practices (200-500 words)
    - Outcomes (200-500 words)
    - Reflective statement/plan for growth (200-500 words)
Activity:

1. Spend a few minutes reading through the sample course narrative on the handout at your table
2. Fill out #1 & #2 on the “portfolio evaluation rubric” for the course narrative
3. In pairs or groups of 3, do all of the following:
   - introduce yourselves
   - Discuss & compare your scores—
     - what you think worked well (and why)
     - discuss what could be improved (and why/how)
Questions?
GOOD LUCK! 😊

Questions? Contact PIE:
pie-info@fsu.edu
And/Or: Lisa Liseno:
lliseno@admin.fsu.edu

Lacey Ritter: ljr12@my.fsu.edu