



How to Create a Teaching Portfolio

Dr. Lisa Liseno
Assistant Dean of the graduate School
Director, The Program for Instructional Excellence
Chair, OTAA Committee
The Florida State University



Session Objectives

As a result of this workshop, you will be able to...

1. describe what a teaching portfolio is, and what purpose it plays
2. identify items to include in a teaching portfolio that will help evaluators determine your teaching effectiveness
3. write an effective & descriptive Teaching Philosophy
4. assemble a teaching portfolio that successfully illustrates who you are as a TA/instructor, and who you want to become!



WHAT IS A TEACHING PORTFOLIO?





Your Teaching Philosophy is the theme

- How you think learning occurs
- What goals you have for students & why
- Methods used to achieve goals – what teaching styles, strategies, techniques do you use & why
- How your teaching results in student learning
- Use specific examples to illustrate your points
- Shows who YOU are as a teacher/TA!



Portfolio Evaluation Rubric (for OTTA)

Nominee's Name (Last, First): _____ Reviewers' Last Name: _____

Suggested Review Criteria	Points	Comments
1. CONTRIBUTIONS TO STUDENT LEARNING (30): communicates the significance of student learning; provides evidence of teaching methods that contribute to lifelong learning in the discipline; provides evidence of active, engaged student learning methods; incorporates meaningful assessment that measure student learning; teaching philosophy is linked to teaching practice		
2. REFLECTIVE TEACHING PRACTICES (10): provides evidence of how feedback (self, student, peer, faculty) is used for improving teaching practice; demonstrates improvement over time; evidence of intended changes and actions		
3. PROFESSIONAL GROWTH AND LEADERSHIP (5): provides evidence of activity in professional organization/s; stays well-informed on the literature on teaching and learning in their discipline; attends conferences and workshops, seminars and/or self-directed learning on enhancing teaching		
4. UNIQUE CONTRIBUTIONS (5): involved in teaching-related activities; serves on committees that support teaching; active in the community; demonstrates scholarship in teaching with publications, presentations, grants; evidence of innovative teaching methods developed or applied; does more than required (goes the extra mile); stands out among peers		
Total Points		



Activity:

1. Spend a few minutes reading through the 2 sample teaching philosophy statements on the handout at your table
2. Fill out #1 & #2 on the “portfolio evaluation rubric” for each teaching philosophy statement
3. In pairs or groups of 3, do all of the following:
 - introduce yourselves
 - Discuss & compare your scores—
 - what you think worked well (and why)
 - discuss what could be improved (and why/how)



What Should I include in my Teaching Portfolio?

*For those of you applying for the OTAA, be sure to follow the application guidelines/requirements online at pie.fsu.edu

- Cover Page
- Table of Contents
- CV
- Teaching Philosophy
- Choose 2 courses you have been a TA (or instructor) for
 - Include a statement for each course regarding:
 - Teaching responsibilities (200-500 words)
 - Approach to teaching & learning (200-500 words)
 - Innovative teaching practices (200-500 words)
 - Outcomes (200-500 words)
 - Reflective statement/plan for growth (200-500 words)



SEVEN PRINCIPLES FOR GOOD PRACTICE IN UNDERGRADUATE EDUCATION

- encourages contact between students and faculty
- develops reciprocity and cooperation among students
- encourages active learning
- gives prompt feedback
- emphasizes time on task
- communicates high expectations
- respects diverse talents and ways of learning

[Applying the 7 principals](#)



Activity:

1. Spend a few minutes reading through the 2 sample course narratives on the handouts at your table
2. Fill out #1 & #2 on the “portfolio evaluation rubric” for each course narrative
3. In pairs or groups of 3, do all of the following:
 - introduce yourselves
 - Discuss & compare your scores—
 - what you think worked well (and why)
 - discuss what could be improved (and why/how)



Questions?



GOOD LUCK! 😊

Questions?

Contact PIE:

pie-info@fsu.edu

And/Or: Lisa Liseno:

lliseno@admin.fsu.edu