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| Instructions for filling in your Action Plan/Checklist **Program for Instructional Excellence** **(PIE)** Diversity, Equity & Inclusion Instructional Action Plan  An important goal to strive for as instructional staff or a faculty member is to establish a learning environment that enables students to be successful in ways that celebrate and capitalizes on their individual backgrounds, cultures, strengths, and challenges. But learning ways to work towards this goal may not be so obvious or easy.  There are small steps that can be taken to work towards infusing the virtual or face-to-face classroom with practices that exemplify diversity, and encourage equity and inclusion. For example, ensuring videos have closed captioning or text transcript alternatives, providing a variety of options for essay topics, or offering multiple ways student can fulfill participation requirements, are all ways to acknowledge the differences our students bring to our classroom environments.  Please consider various strategies to use and fill in the following action plan/checklist with steps and actions you personally can take to incorporate diversity, equity and inclusion into your unique instructional role. Depending on your specific role, fill out the action plan/check list as it applies to you - for example, if you do not lead class discussion yourself, think about ways in which you will have discussions with your students, possibly in office hours, or giving feedback on grades, etc. Or alternatively, you may fill in actions based on ***what you can or will do*** when you do have the chance to lead student discussions in the future!  Work through the following checklist to brainstorm specific actions YOU can take, given your specific current or future instructional role, to work towards the goal of creating an equitable and inclusive learning environment. |
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**Action Plan Checklist:   
 How Will I Infuse Diversity, Equity and Inclusion**

An important goal to strive for as instructional staff or a faculty member is establishing a learning environment that enables students to be successful in ways that celebrate and capitalizes on (instead of despite of) their individual backgrounds, cultures, strengths, and challenges. Work through the following checklist to brainstorm specific actions YOU can take, given your specific instructional role, to work towards this goal.

**Into My Instructional Role?**

# **How Will I Incorporate Elements of Diversity, Equity & Inclusion into My**

# **Specific Instructional Role When It Comes To…**

# **Student Participation/Discussion**

# **Assignments & Activities**

# **Grading & Feedback**

# **Communication**