

2016 PIE Teaching Conference & TA Orientation



Wednesday, August 24, 2016 - Thursday, August 25, 2016

Hosted by The Program for Instructional Excellence

& The Graduate School

Sponsored by The Congress of Graduate Students

AGENDA

WEDNESDAY, AUGUST 24

- 9:00 – 9:30 AM CHECK-IN & PICK-UP MATERIALS
- 9:30 – 9:35 AM WELCOME: *Dr. Nancy Marcus, Dean of The Graduate School*
- 9:35 – 10:00 AM PLENARY SPEAKER: *Dr. Patricia Spears Terebelski, FSU Distinguished Teaching Professor, Department of Biological Science*
- 10:00 – 10:10 AM CONFERENCE OVERVIEW/ PIE TEACHING TRAINING RECOGNITION
Dr. Lisa Liseno, Assistant Dean & Director of the PIE Program, The Graduate School
- 10:10 – 10:40 AM FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA)
Aimee Leturmy, Associate Registrar, Office of the Registrar
- 10:40 – 10:50 AM BREAK
- 10:50 – 11:20 AM MAINTAINING PROFESSIONAL CLASSROOM RELATIONS
Dr. Mary Coburn, Vice President for Student Affairs
- 11:20 – 11:50 AM TIME MANAGEMENT: HOW CAN I DO EVERYTHING?
Holly Hunt, Teaching Faculty II, Academic Center for Excellence
- 11:50 – 12:10 PM FSU RESOURCE PANEL
- 12:10 – 1:10 PM COGS SPONSORED LUNCH AND FSU RESOURCE FAIR @ HCB BREEZEWAY
- 1:10 – 1:40 PM PROVIDING STUDENT FEEDBACK: GRADING CONCERNS AND PRACTICES
Brandon Brice, Department of Economics
- 1:40 – 2:10 PM ACADEMIC HONOR POLICY AND GRADE APPEALS SYSTEM
Ann DeRossi, Academic Affairs Administrator, Faculty Development and Advancement
- 2:10 – 2:20 PM BREAK
- 2:20 – 2:50 PM BASICS OF TEACHING WITH TECHNOLOGY @ FSU
John Braswell, Instructional Technology Administrator, Office of Distance Learning
- 2:50 – 4:00 PM DISCRIMINATION – HARASSMENT – RETALIATION: RESOURCES AND COMPLAINT PROCEDURES
Amber M. Wagner, Associate Director, Office of Equal Opportunity and Compliance

THURSDAY, AUGUST 25

- 9:00 – 9:30 AM CHECK-IN
- 9:30 – 10:00 AM SETTING THE TONE FOR THE SEMESTER
Stephanie Bradley, Department of Sociology
- 10:00 – 10:30 AM CLASSROOM MANAGEMENT
Dr. Joseph Clark, Assistant Director for Instructional Development, Office of Distance Learning
- 10:30 – 11:00 AM CREATING LEARNING OBJECTIVES AND SYLLABI
Kate Hill, PIE Teaching Associate, Department of Biological Science
- 11:00 – 11:10 AM BREAK
- 11:10 – 11:40 AM CLASSROOM/STUDENT ASSESSMENT
Dr. Joe Calhoun, Associate Teaching Professor, Economics
- 11:40 – 12:10 AM AMERICANS WITH DISABILITIES ACT (ADA) AND STUDENT DISABILITY RESOURCE CENTER (SDRC)
Dr. Shelley Ducatt, Assistant Dean/ Director, SDRC
- 12:10 – 1:10 PM COGS SPONSORED LUNCH @ HCB BREEZEWAY
- 1:10 – 1:40 PM TA PANEL - REAL TA EXPERIENCES: HURDLES AND SOLUTIONS
2015-16 FSU Outstanding Teaching Assistant Award Recipients
- 1:40 – 2:40 PM EFFECTIVE TEACHING: HOW TO PLAN & PRESENT IT
Dr. Robert Reiser, Associate Dean for Research, Distinguished Teaching Professor and Robert M. Morgan Professor of Instructional System, College of Education
- 2:40 – 2:50 PM WHERE YOU GO FROM HERE
Dr. Lisa Liseno, Assistant Dean & Director of the PIE Program, The Graduate School



DR. NANCY MARCUS

*Dean of The Graduate School
Florida State University*

314 Westcott
Tallahassee, FL 32306
850.644.3501
nmarcus@fsu.edu
gradschool.fsu.edu

Dr. Nancy Marcus, Robert O. Lawton Distinguished Professor of Oceanography, has been Dean of The Graduate School at the Florida State University since August 2005. Her responsibilities include oversight of the education of approximately 8,000 graduate and professional students. Under her leadership several programs have been enhanced including the Preparing Future Faculty program and the Professional Development Workshop Series. She has also established new initiatives such as the online tracking system to monitor graduate student progress, fellowships for international study, and programs to promote interdisciplinary engagement. She earned a B.A. from Goucher College and a Ph.D. from Yale University. She was a researcher at the Woods Hole Oceanographic Institution for 11 years. In 1987 she joined the Department of Oceanography at Florida State University. She was Director of the Marine Laboratory from 1989-2001, Chairperson of the Department of Oceanography from 2003-2005, and Director of the Women in Math, Science, and Engineering program from 2001-2005. Dr. Marcus is a Fellow of the American Association for the Advancement of Science and a Fellow of the Association for Women in Science. She was President of the American Society of Limnology and Oceanography in 1995, and a Regional Editor of Marine Biology from 1992-2000. She has served as a member of the Ocean Studies Board of the NRC, Chair of the NASULGC Board on Oceans and Atmosphere, and President of the Conference of Southern Graduate Schools. She is currently Chair-elect of the Council of Graduate Schools' Board of Directors.

DR. LISA LISENO

*Assistant Dean of The Graduate School
Director of The Program for Instructional Excellence and
The Fellows Society
Florida State University*

4001E Honors, Scholars, and Fellows House
Tallahassee, FL 32306
850.645.7318
lliseno@admin.fsu.edu
pie.fsu.edu



Dr. Lisa Liseno is an Assistant Dean of The Graduate School at FSU, where she serves as the Director of the Program for Instructional Excellence (PIE) and the Fellows Society. Prior to working in the Graduate School, she was a faculty member in Florida State's Academic Center for Excellence, a learning center housed in Undergraduate Studies. She received a bachelor's degree from Carroll University in Waukesha, Wisconsin, where she double majored in philosophy and journalism. She then earned a master's degree in philosophy from Northern Illinois University in 2000, and a Ph.D. in philosophy from FSU in 2007. As a graduate student at FSU, she served as a Teaching Assistant, Instructor, and Undergraduate Advisor in the Department of Philosophy. In 2005, she earned an Outstanding Teaching Assistant Award for her instruction at Florida State University. She also continues to teach philosophy courses as an adjunct instructor at Florida State University.

The Program for Instructional Excellence (PIE) is a unit of The Graduate School that strives to enrich the learning experiences of undergraduate students at FSU by supporting the teaching efforts of graduate student Teaching Assistants through its various services. These services include the annual PIE Teaching Conference/TA Orientation, which is held the Wednesday and Thursday prior to the first week of classes each fall. Registration for the PIE Teaching Conference is free and open to all FSU graduate students, faculty, staff, and postdoctoral associates. During this conference, participants are introduced to FSU teaching resources, policies, and best practices for teaching and learning. The conference satisfies the required graduate student TA policy training, as determined by University-wide TA Standards. Day one of the conference covers policies and practices essential for all TAs. Day two of the conference focuses on topics especially helpful if your TA assignment includes providing the primary instruction for the course. Thank you for attending. Please enjoy all that this conference has to offer!

PLENARY SPEAKER: DR. PATRICIA SPEARS TEREBELSKI

*Department of Biological Science
FSU Distinguished Teaching Professor*

Department of Biological Science
3021 King Life Science Building
850.644.1847 | terebelksi@bio.fsu.edu



After a few years of teaching high-school biology and chemistry, Trisha Terebelski attended graduate school at Florida State University and received both her Master's Degree and Ph.D. in Biological Science based on research in the emerging field of molecular phylogenetics and evolution with a focus on crustaceans. She continued this line of research for several years as a laboratory director at FSU; during this time she also served as North American Governor and President of The Crustacean Society. She is now full-time Teaching Faculty in the FSU Department of Biological Science and is a recipient of the FSU Distinguished Teaching Award for 2015 and a Transformation Through Teaching Award. She has also been named a National Academies Education Fellow in the Life Sciences based on her participation in the National Academies Summer Teaching Institute. In 2013 she was included in the Princeton Review's Best 300 Professors.

GET READY FOR THE PERFORMANCE OF A LIFETIME...EVERYDAY! | 9:35AM - 10:00AM

It is not that much of a stretch to view teaching as "performance art"; educators must learn their subject matter and develop teaching skills just as performers must learn and rehearse their lines. But beyond that, what makes a truly memorable teaching "performance" (i.e., one that makes a positive impact on your students), and how might you develop this often-overlooked facet of teaching?

AIMEE LETURMY

Senior Associate Registrar

A3900 University Center
850.645.9861 | aleturmy@admin.fsu.edu

FAMILY EDUCATIONAL RIGHTS & PRIVACY ACT (FERPA) | 10:10AM - 10:40AM

The Introduction to FERPA and the Office of the University Registrar will provide incoming Teaching Assistants with an introduction to some of the policies that affect both students and instructors on campus. The presentation will also provide an overview of federal privacy laws (FERPA) that all instructors should be familiar with before stepping into the classroom. The discussion will include best practices, situations to avoid, and contact information for campus resources should questions arise throughout the year.

THE OFFICE OF THE UNIVERSITY REGISTRAR

The Office of the University Registrar coordinates registration and student records. Our office also oversees graduation, transcripts and residency reclassification.



DR. MARY COBURN

Vice President for Student Affairs

313 Westcott Building
850.644.5590



MAINTAINING PROFESSIONAL CLASSROOM RELATIONS | 10:50 AM - 11:20 PM
As you prepare the academic content for the courses you will teach, it is important to consider challenges that may arise beyond the content. This session will help you to be intentional about setting the tone for your class and to establish the relationship that you wish to have with your students. Many of the factors that contribute to a positive learning environment for you and your students will be discussed. In addition, methods to avoid some of the common pitfalls of course management will also be demonstrated.

STUDENT AFFAIRS

The FSU Division of Student Affairs maintains, expands and protects the University’s focus on students in the following ways:

- Advocates for students individually and systemically
- Educates students through courses, programs, and activities
- Assists students’ intellectual, emotional, physical, and spiritual development
- Collaborates with campus and community partners to design policies and programs that are student-centered
- Consults with all University divisions to anticipate student needs and to resolve issues.

HOLLY HUNT

*Teaching Faculty II
Academic Center for Excellence*

University Center A, Suite 3600
850.645.0852 | hhunt@fsu.edu

TIME MANAGEMENT: HOW CAN I DO EVERYTHING? | 11:20 AM - 11:50 AM

Graduate Teaching Assistants must learn to wear several hats at the same time: student, teacher, family member, and friend. Striking a healthy balance among these roles can be challenging. It may often seem like there’s not nearly enough time in the day to do all that needs to be done, let alone time to dedicate to playing each of these roles. This session will introduce graduate students to strategies and tools that can be used to more efficiently manage one’s time on a monthly, weekly and daily basis.



FSU RESOURCE PANEL | 11:50 AM - 12:10 PM

Representatives from the following campus resources will share information about the services they have available to assist you as an FSU graduate student and TA/ Instructor:

BEN ELWOOD

COGS Speaker

Oglesby Union A205H
850.644.1927 | COGSSpeaker@admin.fsu.edu



CONGRESS OF GRADUATE STUDENTS

COGS is the official representative body of graduate students at Florida State University. COGS is empowered to issue resolutions expressing the views of graduate students and calling attention to important issues. Each year, COGS receives several hundred thousand dollars in funds from a portion of Activities and Service (A&S) fees paid by graduate students. COGS has full authority in the oversight, regulation, and allocation of these funds to graduate students, graduate student organizations, and other programs at Florida State University. Additionally, COGS provides graduate students with grants for conference travel. COGS has the responsibility to use these funds for the benefit of the student body.

FSU RESOURCE PANEL (CONTINUED)

ABBY SCHEEL

Research Librarian

Strozier Library, Scholars Commons
850.644.2163 | ascheel@fsu.edu



UNIVERSITY LIBRARIES

University Libraries support Teaching Assistants in their roles as students, researchers, and instructors. Librarians are available for class instruction sessions and individual research consultations. University Libraries provide spaces for quiet study as well as collaborative group work. Collections are accessible in many ways, including a delivery service to drop off/pick up books at your department office, off-campus access to a growing collection of ebooks and electronic journals, and UBorrow/Interlibrary Loan service to provide research materials from libraries worldwide. Technology and assistance for digital media creation and web conferencing are also available.

EARL CHILDERS

IT Support Specialist

HCB M-103
850.644.2811 | childers@fsu.edu

CLASSROOM SUPPORT (<http://tecs.fsu.edu> or 644-2811)

Classroom Support assists instructors in Technology-Enhanced Classrooms (TEC). Training is available before classes begin and during the semester. A TEC computer account is needed for TEC computer use (Instructor Tools/TEC Instructor Computer Registration). You are welcome to use your own computer without a TEC account. Instructional software requests (Instructor Tools/Software Requests) should be made early to avoid installation delays. Teaching equipment (e.g. computer or DVD) or other TEC classroom problems (e.g. lighting) may be reported during class or outside of class. Emergency reports will be processed as quickly as possible during class. Non-emergency reports will be resolved around class times.



DR. JUDY DEVINE

Senior Associate Dean
The Graduate School

314 Westcott
850.644.3501 | jdevine@fsu.edu

PREPARING FUTURE FACULTY (PFF), PREPARING FUTURE PROFESSIONALS (PFP), AND THE PROFESSIONAL DEVELOPMENT WORKSHOP SERIES

The Graduate School's Professional Development Workshop Series is offered annually and led by FSU faculty and administrators. These free workshops are designed for graduate students and postdoctoral fellows, and many are approved for credit towards the PFF and PFP Graduate Certificates. The Preparing Future Faculty (PFF) Program assists Florida State's doctoral students (and others headed toward academic careers) in preparing for future faculty work. Through participation in coursework, workshops/seminars, and/or online training, and mentoring, PFF Fellows increase their awareness of expectations for faculty performance and of resources available to aid in scholarly careers, and build their readiness to address research, teaching and related demands of faculty life. Fellows who meet specified requirements are awarded a PFF Graduate Certificate. To prepare graduate students for professions outside of academia, the Graduate School also offers a graduate certificate, Preparing Future Professionals (PFP). The program includes coursework, professional development workshops, an internship/practicum or interviews in the field, and resume and portfolio development.

FSU RESOURCE FAIR DURING LUNCH IN THE HCB BREEZEWAY | 12:10 AM - 1:10 PM
Representatives from the following campus resources will share information about the services they have available to assist you as an FSU graduate student and TAI Instructor:

Career Center – DSC Ste. 1000
850.644.2163 ascheel@fsu.edu

AMANDA C. SARGENT

Assistant Director, Liaison for Graduate Students



CAREER ADVISING & COUNSELING

The FSU Career Center is committed to providing services in support of graduate student career development and planning at Florida State University and beyond. Services available for all students (undergraduate and graduate) include drop-in career advising (M-F 9:00 AM – 4:30 PM; Tuesdays 9:00 AM – 8:00 PM during fall and spring semesters), workshops, career fairs, and events held multiple times a semester; a full service website and Career Library for both print and online career resources; on-campus interviewing, and more.

For more information, visit www.career.fsu.edu.



GRADUATE ASSISTANTS UNITED

Graduate Assistants United is the official labor union for graduate assistants (GAs) at FSU. Our bargaining unit encompasses over three thousand hard-working teaching, research and graduate assistants. As a union, we negotiate the employment contract that covers all GAs in the bargaining unit and strive to create the best possible working conditions for all GAs. Membership in GAU is a choice, but a vital one: the success of all GAs depends on active and engaged members working together.

University Center A, Suite 3600
850.645.0852 | trakes@fsu.edu | hhunt@fsu.edu

ACADEMIC CENTER FOR EXCELLENCE

The Academic Center for Excellence (ACE) strives to be a learning center that is recognized locally and nationally for providing the highest level of service and programs to the diverse undergraduate student population of FSU. Our mission is to help undergraduate students at FSU develop the study skills and personal success habits that enhance learning and encourage the highest level of scholarship and academic achievement. We are committed to working with the University community to promote a culture of academic success, with the shared mission of helping students earn a college degree and develop effective lifelong learning skills.

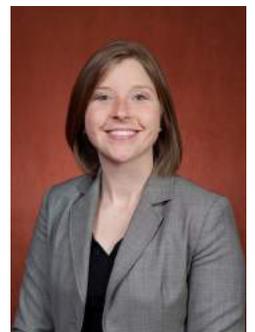
TODD RAKES

Teaching Faculty I



HOLLY HUNT

Teaching Faculty II



JAYLENE SPANRING

Suicide Prevention Coordinator, Active Minds Advisor for Graduate Students

JORDAN BURKO

Health Educator, Center for Health Advocacy and Wellness
jburko@fsu.edu

FSU ACTIVE MINDS

FSU Active Minds is a newly recognized campus chapter of the non-profit organization Active Minds, Inc. The FSU chapter was started by a group of doctoral students in the Counseling and School Psychology program in collaboration with the FSU Suicide Prevention Coordinator. Our organization aims to empower students to speak openly about mental health in order to educate others and encourage help-seeking behavior. Our goal is to increase awareness of mental health issues, provide information and resources regarding mental illnesses, encourage individuals to seek help as soon as it is needed, and serve as liaisons between the student body and the mental health community.

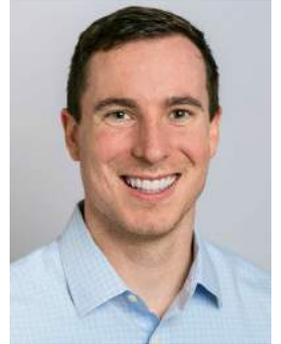
BRANDON BRICE

Department of Economics

bbrice@fsu.edu

PROVIDING STUDENT FEEDBACK: GRADING CONCERNS AND PRACTICES| 1:10PM - 1:40PM

Student assessment is an important function for every Teaching Assistant and Instructor. Every Instructor and Teaching Assistant will benefit from learning appropriate grading techniques and from improving how they provide student feedback. This session specifically addresses syllabi preparation regarding grading practices, general grading responsibilities, time management for graders, and related FSU policies. The importance of coordination and communication between Teaching Assistants, Instructors, and students will also be discussed.



PIE ON FACEBOOK & TWITTER

Want to get immediate information about teaching? Like our page on Facebook!

Also, check us out on Twitter @ PIE_FSU!

Use these social media tools to seek answers to questions concerning teaching at FSU, to ask others how they have done something, to inquire about program activities, to post conference announcements, or even to share your success stories.

FOR SUBSCRIBING INFORMATION, PLEASE VISIT PIE.FSU.EDU.



In order to participate in the PIE sessions, please create your free REEF student account (or use an i>clicker remote).

1. Either **download** the iOS or Android apps REEF Polling or go to <https://app.reef-education.com>
2. **Select:** Create a New Account or Sign Up
3. **Find and select your institution:** Florida State University - Tallahassee
4. **Create Account:** Input your name, email, and password. Student ID is not required.
5. **Sign in to your account**
6. **Add a course:** Select FSU
7. **Find your Instructor or Course:** PIE Conference 2016
8. **Confirm Course:** Save
9. **Join button** will appear when session starts



To use REEF or i>clicker in your classes

contact Amanda.Gunnell@macmillan.com.

There is no charge to the instructor. Students will have to purchase a REEF account or an i>clicker.

More info can be found via FSU Blackboard or at

<https://reef-education.com> or <https://www1.iclicker.com>

ANN DELROSSI

Academic Affairs Administrator
Faculty Development and Advancement

115 Westcott Building
850.644.6876 | ADeIRossi@fsu.edu



ACADEMIC HONOR POLICY AND GRADE APPEALS SYSTEM | 1:40 AM - 2:10 AM

Ms. DelRossi will discuss the importance of academic integrity as it relates to two important roles that you play as a Teaching Assistant and as a graduate student. She will familiarize you with the details of the Academic Honor Policy as well as discuss the Grade Appeals System and other important policies relevant to classroom instruction at FSU. Ms. DelRossi serves as the primary contact for academic integrity issues.

THE OFFICE OF THE VICE PRESIDENT FOR FACULTY DEVELOPMENT AND ADVANCEMENT

- Promotes faculty development throughout the University
- Provides continuous support through the duration of a faculty member’s career
- Connects the interests of faculty and administration

- Interprets and enforces Faculty Senate policies and provisions of the Board of Trustees/United Faculty of Florida Agreement
- Engages in creative problem-solving related to faculty and student-academic issues
- Coordinates the Academic Honor Policy and provides consultation to deans and department chairs across campus about a variety of issues

JOHN BRASWELL

Instructional Technology Administrator

C2200 University Center
850.645.9918 | jbraswell@campus.fsu.edu

BASICS OF TEACHING WITH TECHNOLOGY @ FSU | 2:20 PM - 2:50 PM

This session provides an overview of teaching technologies at FSU. Learn where to go to find help with Blackboard, classroom technologies and online testing.

OFFICE OF DISTANCE LEARNING

The Office of Distance Learning (ODL) manages campus.fsu.edu, provides support to students using instructional technologies, and assists FSU instructors in the development of online courses.



AMBER M. WAGNER

Associate Director

6200 University Center A
850.645.1458 | amwagner@fsu.edu



DISCRIMINATION - HARASSMENT - RETALIATION: RESOURCES & COMPLAINT PROCEDURES | 2:50 PM - 4:00 PM

This session covers University policies aimed at eliminating and preventing discrimination and sexual misconduct on campus. You will receive an overview of FSU’s Non-Discrimination, Sexual Harassment, and Sexual Battery policies. The purpose of this module is to acquaint you with federal and state laws regarding non-discrimination/sexual misconduct and to inform you of your protections and responsibilities in these areas while you are a member of the University community.

OFFICE OF EQUAL OPPORTUNITY AND COMPLIANCE

FSU’s Office of Equal Opportunity and Compliance (EOC) is responsible for advancing and monitoring the University’s Equal Employment Opportunity, Sexual Misconduct, Affirmative Action, Family Medical Leave Act, and Americans with Disabilities Act policies, procedures, programs and initiatives. The EOC is responsible for investigating discrimination and sexual misconduct complaints against faculty, staff, visitors, contractors, and any other non-students (including sexual violence and sexual harassment complaints).

STEPHANIE BRADLEY

Department of Sociology

216B Bellamy Building
850.644.6416 | slb11k@my.fsu.edu



FIRST DAY OF CLASS: SETTING THE TONE FOR THE SEMESTER | 9:30 AM - 10:00 AM

In this session we will discuss best practices useful to Teaching Assistants in setting the desired tone for a course. Topics include suggested tasks to complete prior to the start of the course, ways in which you can engage with students and instructors at the beginning of the semester, and select resources available to support you in your role. As the saying goes, “you never get a second chance to make a first impression.” Thus, it is important to thoughtfully prepare for your first interactions with students. This session will provide you with tangible action items that will help you make a positive first impression with long-lasting results.

DR. JOSEPH CLARK

C3500 University Center
850.645.5638 | joeclark@campus.fsu.edu

Associate Director for Instructional Development

CLASSROOM MANAGEMENT | 10:00 AM - 10:30 AM

This session is designed to promote discussions about the nature of classroom incivility, particularly with respect to the ways instructors communicate their expectations to students. It will also help Teaching Assistants respond to situations as they arise and to reduce the likelihood of disruptions. Session resources include materials to help you frame the classroom experience for your students and an informational website for further exploration.



OFFICE OF DISTANCE LEARNING

The Office of Distance Learning (ODL) manages campus.fsu.edu, provides support to students using instructional technologies, and assists FSU instructors in the development of online courses.

KATE HILL

PIE Associate, Department of Biological Science

kmhill@bio.fsu.edu



CREATING LEARNING OBJECTIVES AND SYLLABI | 10:30 AM - 11:00 AM

This session will introduce the university requirements for all course syllabi (e.g., ADA requirements, grading scale, honor code, and sexual harassment policy), suggestions for first day preparations, and recommendations for communicating learning objectives for your course. The presenter will provide online references to find each required component of your course syllabus and examples of lessons learned with other course syllabus components (e.g., attendance, class participation, required texts, and student etiquette). Lastly, the presenter will recommend techniques to translate the generic course objectives into manageable learning objectives for your students (and your lesson/lecture plans).

PIE TEACHING ASSOCIATE ASSISTANTSHIP

This program helps to improve teaching across campus by helping departments enhance their graduate student preparation programs and establish interdisciplinary connections and community among graduate students at FSU. This program is designed to be an outreach to academic departments and programs in support of individual departmental graduate student development.

FOR MORE INFORMATION ABOUT THE PIE TEACHING ASSOCIATE PROGRAM, PLEASE VISIT PIE.FSU.EDU.

DR. JOE CALHOUN

Associate Teaching Professor,
Department of Economics

jcalhoun@fsu.edu



CLASSROOM/STUDENT ASSESSMENT | 11:10 AM - 11:40 AM

Attendees of this session will learn the basic strategies of implementing various student assessments inside the classroom. Clickers are one form of active learning that has become widespread in both small and large classes and can be used for either formal or informal assessment.

DR. SHELLEY DUCATT

108 Student Services Building
850.644.9566 | sducatt@fsu.edu

Assistant Dean / Director, Student Disability Resource Center

AMERICANS WITH DISABILITIES ACT (ADA) & STUDENT DISABILITY RESOURCE CENTER (SDRC) | 11:40 AM - 12:10 PM

This session will introduce Teaching Assistants to The Student Disability Resource Center (SDRC), the office on campus that is responsible for reviewing documentation for students with disabilities and appropriating the academic accommodations that will support full access for classroom work. Teaching Assistants, like current faculty, will receive accommodation letters from students when they are in their courses. In this session, we will share how TA's can meet these accommodations and how the SDRC supports them in this responsibility.



STUDENT DISABILITY RESOURCE CENTER

The Student Disability Resource Center is a unit of the Dean of Students Department in the Division of Student Affairs. Our mission is to collaborate with and to empower students to create an accessible and inclusive environment by identifying, minimizing, and where possible, eliminating barriers to equal access while encouraging equal participation for students with disabilities. We facilitate accommodations for students, most involving test taking and note taking services. The SDRC is located in 108 Student Services Building, which is open from 8-5 on Monday through Friday. Faculty can access information about the SDRC by visiting www.dos.fsu.edu/sdrc, calling 850-644-9566, or writing sdrc@admin.fsu.edu.

PIE TEACHING TRAINING RECOGNITION

The completion of the PIE Teaching Training Recognition is a professional development activity that demonstrates knowledge obtained at the PIE Teaching Conference about FSU teaching policies and instructional strategies. The goal of this Recognition is to document that graduate TAs have developed, or are in the process of developing, a reflective teaching practice. Applicants should submit a report of insights gained by attending the PIE Conference and applying them to their own teaching practice.

FOR COMPLETE PIE TEACHING TRAINING RECOGNITION REQUIREMENTS, PLEASE VISIT PIE.FSU.EDU. THE SUBMISSION DEADLINE IS THURSDAY, SEPTEMBER 8, 2016.

2015 - 2016 OUTSTANDING TEACHING ASSISTANT AWARD RECIPIENTS

DEEPTIMAN CHATERJEE

Biological Science



LACEY RITTER

Sociology



EMILIYA OSMANOVA

Modern Languages & Linguistics



TA PANEL - REAL TA EXPERIENCES: HURDLES & SOLUTIONS | 1:10 PM - 1:40 PM

Hear experienced TAs talk about challenges they have encountered in their roles as TAs, and strategies they have developed to overcome them. There will be additional time for questions and discussion.

OUTSTANDING TEACHING ASSISTANT AWARD (OTAA)

Sponsored annually by the Graduate School at Florida State University, these awards recognize outstanding graduate student Teaching Assistants (TAs) for their distinguished contributions to student learning through excellence in instruction. Nominations open in mid to late fall and close the following January.

FOR COMPLETE OTAA GUIDELINES AND PROCESSES, PLEASE VISIT PIE.FSU.EDU.

DR. ROBERT REISER

Associate Dean for Research

Distinguished Teaching Professor

& Robert M. Morgan Professor of Instructional Systems, College of Education



Dr. Robert Reiser is the Associate Dean for Research, a Distinguished Teaching Professor and the Robert M. Morgan Professor of Instructional Systems in the College of Education at Florida State University. He has written more than seventy-five journal articles and book chapters on instructional design and technology, and five books, including *Trends and Issues in Instructional Design and Technology* (2012), which has won several awards. During the 40 years he has been at Florida State University, Reiser has received several awards, including a Developing Scholar Award, a Professorial Excellence Award, and the University Distinguished Teacher Award, the highest teaching award at Florida State University.

EFFECTIVE TEACHING: HOW TO PLAN & PRESENT IT | 1:40PM - 2:40PM

The purpose of this session is to provide you with some useful techniques regarding how to (a) plan the instructional activities you will employ in the classroom, (b) motivate your students, (c) conduct interesting and interactive classroom sessions, and (d) increase the likelihood that your students will learn the skills you are trying to teach them. The session will include enjoyable and informative video clips from several popular movies.

HONORS, SCHOLARS, AND FELLOWS HOUSE



Students enjoy many academic resources at the Honors, Scholars, and Fellows House.

THE PROGRAM FOR INSTRUCTIONAL EXCELLENCE (PIE)

Suite 4001E
 Honors, Scholars, and Fellows House
 127 Honors Way
 Tallahassee, FL 32306

The Honors, Scholars, and Fellows House (HSF) is a new building on campus that houses programs to support students' accomplishments in teaching, research, and higher learning. The HSF house is the home of the PIE Program and the popular Coffee Hour and Teaching Workshop Series. It is also the location of The Office of Graduate Fellowships & Awards, which helps graduate students locate external funding, and of The Fellows Society, which promotes outstanding graduate achievements and interdisciplinary learning.

All PIE workshops take place in the Great Hall, a modern and welcoming presentation space on the fourth floor of the building. Pie and coffee are common treats at the workshops. Previous selections include banana creme, chocolate, coconut, and key lime pies (selection may vary). Come to one of these fall, spring, or summer workshops to enjoy a slice and to enhance your teaching experience on campus.

The HSF building is located to the southeast of the Strozier Library, between Cawthon Hall and the William Johnston Building on Landis Green. To enter, follow the sidewalk that wraps around the the first floor. Enter the glass elevator bay. There is also a stairwell entrance on the second floor.



PIE Workshop: Small Changes for a Big Impact (Summer 2016)

2016 - 2017 PIE TEACHING ASSOCIATES

Name	Department
Ashley Artese	Nutrition, Food, & Exercise Sciences
Danisha Baker	Statistics
Briana Carroll	Psychology & Neuroscience
Michelle Cates	Educational Psychology & Learning Systems
Jeffrey Conley	Economics
Gokila Dorai	Computer Science
Elyssa Fenton	Modern Languages & Linguistics
Kate Hill	Biological Science
David Jeffcoat	Chemistry
Deborah Kochman	Theatre
Vincent Lakey	Physics
Mary Marcous	Philosophy
Ana Ndumu	Information
Lacey Ritter	Sociology
Felicia Youngblood	Musicology



Students love the classic pies provided at the PIE Coffee Hour and Teaching Workshop Series!

PIE Coffee Hour & Teaching Workshop Series



Developing Classroom Materials and Activities

Presenters: PIE Teaching Associates

In this session experienced TAs will share strategies and ideas for developing and assessing lesson plans and classroom activities. Bring your laptop (we also will have some laptops available) so you can try out these new ideas during the workshop!

*Thursday, 9/8
3:30-5:00 PM*

Engaging Students with Blogs, Wikis, And Social Media Tools

Presenters: PIE Teaching Associates

Learn about and practice using tools designed to help you engage your students both in and out of the classroom. You need not be a tech expert—come join us, and bring your laptop (we also will have some laptops available for participants to use)!

*Tuesday, 10/11
3:30-5:00 PM*

Appreciating Student Diversity in the Classroom

*Presenter: Ella-Mae Daniel, Teaching Faculty II,
School of Teacher Education*

Have you considered how to best deal with students' values, beliefs, perspectives, and cultures that may differ from your own? This session will cover how to engage with a diverse student population, important cross-cultural concepts, and communication strategies TAs can develop in order to be effective.

*Wednesday, 11/16
3:30-5:00 PM*

Using Personal Response Systems (Clickers) to Encourage Critical Thinking in the Classroom

*Presenters: Dr. Lisa Liseno, Director of PIE
Assistant Dean, The Graduate School &*

Zhaihuan Dai, Educational Psychology & Learning Systems

This workshop will introduce you to clicker technology, and demonstrate how to use it to give your students opportunities to think more deeply and critically about the material in order to learn – not just memorize!.

*Friday, 9/23
3:30-5:00 PM*

Classroom Management

Presenters: PIE Teaching Assistants

Learn about and discuss strategies for dealing effectively and professionally with difficult classroom situations, from student disruptions to how to cover sensitive topics. Demonstrations of how to handle common classroom issues will be included!

*Thursday, 11/3
3:30-5:00 PM*

Using Blackboard for Student Assessment/Grading

Presenters: PIE Teaching Associates

Providing students with timely and useful feedback on assignments can be a daunting task, but the good news is that there are tools available to increase your efficiency and effectiveness. This workshop introduces grading features on Blackboard. Bring your laptop (we also will have some laptops available) so you can follow along during the workshop!

*Monday, 12/5
3:30-5:00 PM*

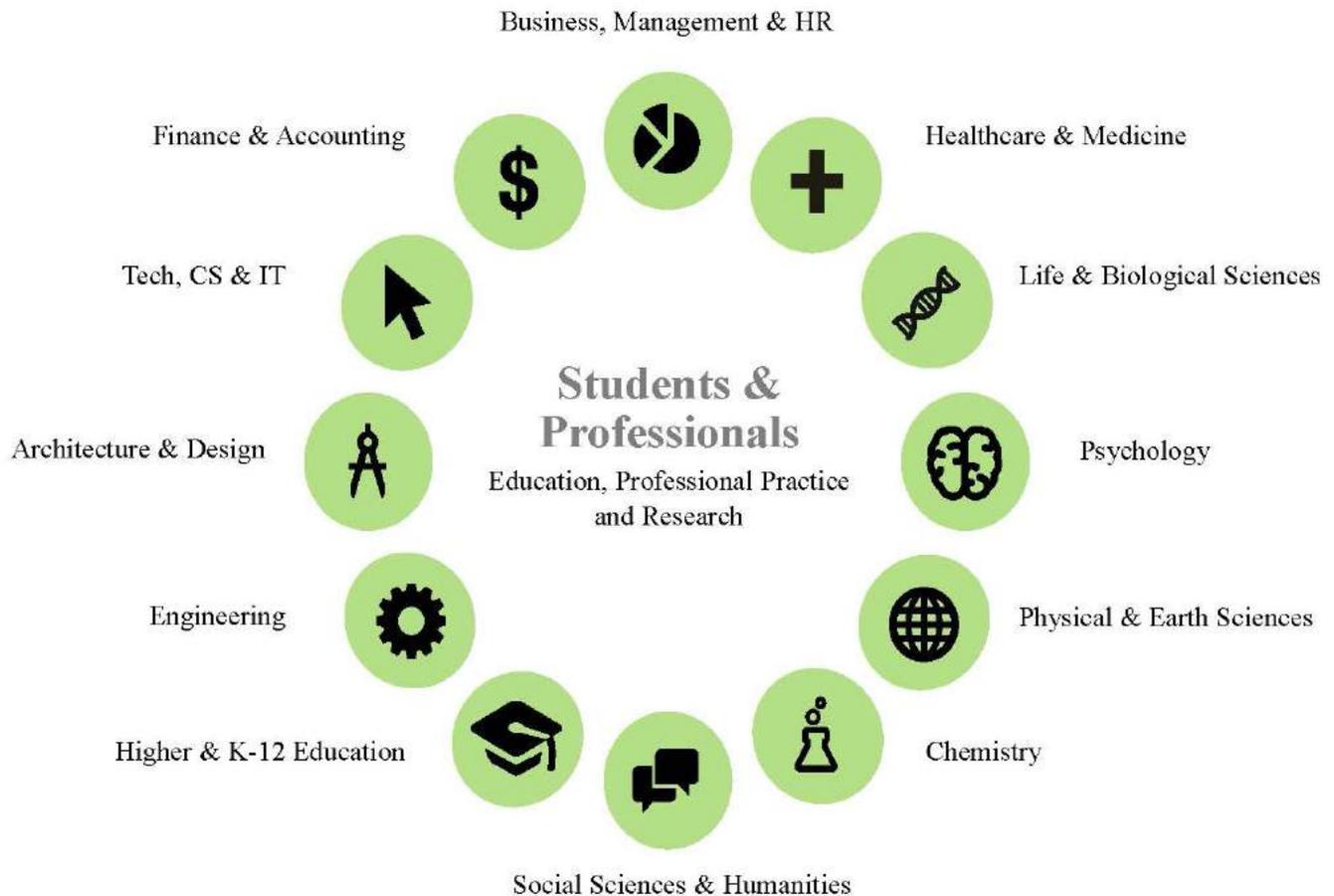
*To Register for these workshops, please go to PIE.FSU.EDU

*All workshops qualify for PFF, PFP and PIE credit.

*All workshops will take place at the Great Hall (4th floor) Honors, Scholars and Fellows House

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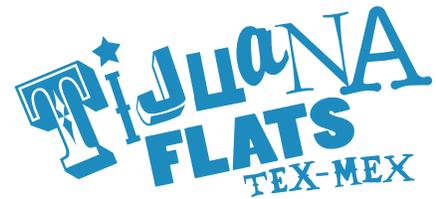
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